

# WICKLIFFE BOARD OF CEMETERY TRUSTEES

## JANUARY 13, 2009

An organizational meeting of the Wickliffe Board of Cemetery Trustees was called to order at 6:36 P.M. at The Provo House on Thursday, January 13, 2008.

Present: Havanas, Kirsch, Krych, G. Luther, S. Luther, Rotondo  
Also Present: Mayor Ruffner, Asst. Service Superintendent Don Kerniskey  
Excused: Ciancibello

III Approval of minutes Ms. Rotondo motioned to accept the minutes with noted corrections. Ms. Krych seconded the motion.

Roll Call, Ayes: Havanas, Kirsch, Krych, G. Luther, S. Luther, Rotondo  
Nays: none Motion carried.

IV Amendments  
New Business 1. New Member, 2. In-ground burials, 3. Brochure

V Organizational Meeting

1. Election of Chairman Ms. Krych nominated Ms. Kirsch as Chairperson. Ms. Luther seconded the motion. Ms. Kirsch accepted the nomination. The Board approved the motion unanimously.

Roll Call, Ayes: Havanas, Kirsch, Krych, G. Luther, S. Luther, Rotondo  
Nays: none Motion carried.

2. Election of Vice Chairman Ms. Krych nominated Ms. Rotondo as Vice Chairperson. Mr. Luther seconded the motion. Ms. Rotondo accepted the nomination. The Board approved the motion unanimously.

Roll Call, Ayes: Havanas, Kirsch, Krych, G. Luther, S. Luther, Rotondo  
Nays: none Motion carried.

VI Old Business

1. Ground Maintenance Extra help is needed for planting and maintaining the cemetery. Councilperson Luther stated that when ordering flowers, mulch or repairs, those requests are to go to Mayor Ruffner. Mayor Ruffner then introduced Assistant Superintendent Don Kerniskey as the new Sexton and also the Board's Service Department contact whom the Chairperson can call directly. Mayor Ruffner reminded the members that they oversee the cemetery and make recommendations and the Service Department and City implements them. The Board was very pleased with the new addition. Mr. Kerniskey stated he will attend the board meetings and members can discuss the cemetery needs with him. The Mayor also emphasized the need to create very low maintenance planting and although funding may be available, the City cannot weed and cultivate all the time. Ms. Rotondo suggested heavily mulching and planting low maintenance plants in the urns. Aside from the geraniums, planting should be kept to a minimum. Mr. Kerniskey said that good communication is a key point and asked if the suggestions from a gardener would be helpful. All members welcomed the idea.

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2. Niches Chairperson Kirsch reported that 12 niches are sold and 2 are pending. And the engraving contract with Brunner's is in place. She also suggested a dry run of a niche burial. Mr. Kerniskey said that his crew knows the procedure and has all the equipment needed for an interment.

3. Mail and other correspondence none

### VII New Business

1. New Member Board members welcomed the newest member to the Board, Mary Havanas. We look forward to working together with her!

2. In Ground Burials Chairperson Kirsch presented the Board with a handout outlining various aspects of in ground burials. Some key points of discussion are whether it can be done and availability of additional parking. More research must be done to determine its feasibility. The Mayor mentioned that the land has been cleared for many years and that may have new impact as to whether the land is now conducive to in-ground burials. More discussion will follow at future meetings.

3. Brochure Mayor Ruffner said that now council or board member names will be listed on the new brochure. He would like basic pricing of niches to go on the back instead. All were in agreement. He also asked when the update on plots and names would be finished. Ms. Rotondo stated that once the weather breaks we will be able to walk through the cemetery to complete the last portion.

VIII Adjournment Ms. Krych motioned to adjourn the meeting at 7:50 P.M. Ms. Luther seconded the motion. Motion carried.

Roll Call, Ayes: Havanas, Kirsch, Krych, G. Luther, S. Luther, Rotondo  
Nays: none Motion carried.

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Barbara Kirsch, Chairperson

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Anna M. Hocevar, Secretary  
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