



## ***Wickliffe Community Senior Center Rental Rates***

The City of Wickliffe is pleased to offer our residents the opportunity to host your next function at the Wickliffe Community Senior Center located at 900 Worden Road. This impressive and beautiful setting is the perfect facility to host a birthday party, baby shower, graduation party, family reunion or first communion celebration. Only Wickliffe residents can rent the facility and must be present during the event. (Proof of residency required-utility bill and driver's license at time of sign up.)

The flexibility of this center allows for single or multiple room rentals that can accommodate from fifty persons or a full facility rental for up to 200 guests. A "warming" kitchen may be added to your event which includes the use of a refrigerator, freezer, oven and wash-up sinks. All serving plates, cups, pots and pans, eating and serving utensils should be brought by the renter. Catered parties should consult our Booking Agent for further kitchen details.

The Center is rentable on Fridays from 5PM-9PM and Saturdays / Sundays from Noon – 10PM. (Rental period includes the necessary set up and clean up time before and after each event.)

Wickliffe based, non-profit, civic and community groups may meet free of charge weeknights from 5-9PM. Call for room availability. Rooms must be reserved in advance. No walk-ins.

***Single Room: \$30 per hour with a minimum of two hours. (\$40 for Kitchen during party).***

***Double Room with Kitchen: \$240 for up to four hours. (\$50 for each additional hour).***

***Double Room without Kitchen: \$200 for up to four hours. (\$50 for each additional hour).***

***Entire Dining Room with or without Kitchen: \$880 up to 8 hours. (\$100 each additional hour).***

The entire facility is smoke and alcohol free. Abuse of this policy may result in event termination and loss of deposit.

"Gambling" parties are not permitted. Daytime professional meetings available upon request.

A Security / Damage / Clean-Up Deposit of **\$100** will be required for each rental regardless of size of the party. Facility should be returned to "pre-event" condition. Full payment secures your date.

Contact our Booking Agent, Lornie Rotondo, at **440-373-5015** to arrange a visit, discuss further details and determine a date for your function.

*Neither the City of Wickliffe, nor the employees of the City of Wickliffe shall be held accountable for any items that are lost or stolen during meetings or rental parties. All persons associated with the rental usage of a meeting room shall indemnify and hold harmless the City of Wickliffe and all of its representatives from any claim or damages on account of personal injury or property damage from the use of any portion of the center or adjoining grounds.*