



DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF BUILDING ENGINEERING & INSPECTION

**APPLICATION FOR SITE/GRADE PLAN REVIEW**

**DATE:** \_\_\_\_\_

Owner: \_\_\_\_\_

Project Address/Sublot No. \_\_\_\_\_

Engineer/Surveyor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Site Plan - R1 and RMF Per Unit **\$1000.00**

Site Plan - OB, LB, GB, IR, CM, IND **\$2000.00**

The City Engineer shall estimate the cost of the site plan review. If the estimated cost exceeds the deposit, the applicant shall be informed by the City Engineer's office and the estimated costs shall be directed to be deposited to the City of Wickliffe, prior to the Engineer's examination of such site plan.

Fee \$1000.00 Estimate \$\_\_\_\_\_ Add'l Deposit \_\_\_\_\_  
(RES.)

Fee \$2000.00 Return to Applicant if any \$\_\_\_\_\_  
(Other)

The applicant shall be charged for the actual costs incurred by the City Engineer for the review of the site plan, inspection of the site, and checking of the grade, and any and all other expenses associated with the site plan review. Such costs shall be computed on the basis and in accordance with the legislation governing the right of compensation for the City Engineer at the time. Any deficiency between the actual costs of the services rendered by the City Engineer and the deposit paid by the applicant, shall be paid to the City prior to the approval of the final site plan. Any excess of the deposit over the actual costs of the City Engineer and permit fee shall be returned to the applicant.

Deposited By: \_\_\_\_\_

**Refund To: (if any)** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



## FOR CITY ENGINEER INSPECTION CHECK LIST

SITE PLAN RECEIVED/DATE: \_\_\_\_\_

Approved By: \_\_\_\_\_  
City Engineer

Date: \_\_\_\_\_

Foundation Grade Check Received/Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Paving Sub-Base Grade Check Received/Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Final Site Plan Received/Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

No construction permits or certificate of zoning compliance shall be issued until such time as the City Engineer has approved the submitted site plan pursuant to City Ordinance 1107.02 (a).

At such time as the builder or other permit holder has constructed the foundation or slab, he/she shall request through the Building Commissioner (440) 943-7115, that the City Engineer check the grade. **NO further construction shall be permitted** until the Engineer has checked such foundation and found it to be in accordance with the approve site plan.

When the subbase of the hard surface paved area and other areas that require grade changes have been completed, the permit holder shall again request (440) 943-7115 that the City Engineer check the grade. **NO further construction shall be permitted** until the City Engineer has checked and approved these elevations.

By my signature, I certify that I have read and fully understand the intent of this document.

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Applicant's Signature

Date