

**ORDINANCE NO. 2025-13**

**AN ORDINANCE PROVIDING FOR THE COMPENSATION AND OTHER EMPLOYMENT PROVISIONS FOR THE PART-TIME PUBLIC SAFETY DISPATCHERS OF THE CITY OF WICKLIFFE, OHIO AND REPEALING ANY AND ALL OTHER ORDINANCES OR PARTS THEREOF THAT MAY BE INCONSISTENT WITH THIS ORDINANCE**

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**WHEREAS**, the Council of the City of Wickliffe feels it to be in the best interest of the City and to the orderly operation of all departments of the City to adjust the salaries of certain employees of the City.

**NOW THEREFORE, BE IT ORDAINED BY COUNCIL OF THE CITY OF WICKLIFFE,  
COUNTY OF LAKE, STATE OF OHIO:**

**SECTION 1.** That the following employment and salary provisions shall apply to persons employed as part-time Public Safety Dispatchers of the City of Wickliffe.

- (a) All persons employed as part-time Dispatchers shall serve a probationary period of one (1) year; and during training and the probationary period shall be compensated at the rate of \$16.38 per hour.
- (b) That effective January 1, 2025, all non-probationary part-time Dispatchers shall be entitled to minimum hourly compensation based upon satisfactory completion of actual hours worked, according to the following scale:

Number of Hours	Rate of Pay per Hour
850	\$19.42
1,700	\$20.84
2,550	\$22.32
3,400	\$24.00
4,250	\$25.41

- (c) All part-time Dispatchers' pay will be reduced by the employee's contribution rate, which will be forwarded to OPERS. Any other deductions will then be made from the reduced salary for that period.
- (d) At the discretion of the Mayor/Safety Director and the Chief of Police, any newly hired part-time Dispatcher with substantial experience may be placed within the pay scale.
- (e) Each part-time Dispatcher shall be compensated at twice his/her regular rate of pay for hours worked on New Year's Day, Easter, Thanksgiving Day, Christmas Eve, and Christmas Day.
- (f) Annually, each part-time Dispatcher shall be entitled to a uniform allowance based on the percentage of 2,080 hours actually worked for the Wickliffe Police Department in the previous calendar year. Uniform allowance payments shall be paid on an annual basis and paid to the employee by separate check within the first pay period of February of each calendar year. Maximum uniform allowance shall be \$800.00 per year.
- (g) All part-time Dispatchers shall be required to maintain their certification as an Emergency Medical Dispatcher. Annually, each part-time Dispatcher shall be entitled to a lump-sum payment during the first pay period of February based on the percentage of 2,080 hours actually worked for the City of Wickliffe Police Department in the previous calendar year and upon satisfactory certification to the Chief of Police of recertification in Emergency Medical Dispatch. Lump-sum payment maximum shall be \$500 per year.

**SECTION 2.**

(a) All part-time Dispatchers shall abide by the Rules and Regulations of Public Safety Dispatchers as promulgated by the Chief of Police and approved by the Mayor/Safety Director.

(b) All newly hired part-time Dispatchers shall be required to serve a probationary period of twelve (12) months. During said probationary period, the Employer shall have the sole discretion to discipline or discharge such employee(s) and any such action shall not be appealable through any grievance or appeal procedure herein contained.

If an employee is discharged or quits while on probation and is later rehired, he/she shall be considered a new employee and shall be subject to the provisions of this Chapter.

**SECTION 3.** That this ordinance repeals any and all other ordinances or parts thereof that may be inconsistent with this ordinance.

**SECTION 4.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of the ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Passed: March 24th, 2025

Attest: [Signature]  
Clerk of Council

Submitted to the Mayor for approval on  
March 24th, 2025

First Reading February 24, 2025

Second Reading March 10th, 2025

Third Reading March 24th, 2025

Edward A. Liron  
Council President – Presiding Officer

Approved: March 24th, 2025

[Signature]  
Mayor

Passed March 24th, 2025

Yes 7 No 0

I, Sandra J. Fink, Clerk of Council of Wickliffe, Ohio, hereby certify the foregoing is a true copy of Ordinance No. 2025-13 enacted by Council at its regular meeting on March 24, 2025.  
Sandra J. Fink, Clerk of Council