

**RESOLUTION NO. 2025 – 04**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WICKLIFFE, OHIO TO  
ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITIES  
OF WICKLIFFE AND WILLOUGHBY FOR THE LAK-SR-84-01.00 PROJECT, PID 112506;  
AND DECLARING AN EMERGENCY**

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**WHEREAS**, Wickliffe and Willoughby have identified the need to resurface Ridge Road from the Lake County western line in Wickliffe to SOM Center Road (SR-91) in Willoughby in which Ridge Road area is located within the boundaries of the Cities of Wickliffe and Willoughby in Lake County; and

**WHEREAS**, the Ohio Department of Transportation (“ODOT”) has approved the proposed improvement and has designated the project as LAK-SR-84-01.00; PID 112506; and

**WHEREAS**, Wickliffe and Willoughby have agreed to cooperate to complete the resurfacing project; and

**WHEREAS**, Wickliffe shall act as the lead local agency for the project;

**WHEREAS**, along with the request for funding, a resolution of authorization from City Council for the filing of the application is beneficial to the project.

**NOW, THEREFORE, IT IS RESOLVED BY THE COUNCIL OF THE CITY OF WICKLIFFE,  
COUNTY OF LAKE, STATE OF OHIO:**

**SECTION 1.** That the Mayor is hereby authorized to enter into a Memorandum of Understanding (“MOU”) between the Cities of Wickliffe and Willoughby to establish the obligations of each City for resurfacing Ridge Road, which project is identified as LAK-SR-84-01.00; PID 112506; said Memorandum of Understanding substantially in the form now on file in the Law Department of the City of Wickliffe, Ohio.

**SECTION 3.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4.** That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the city and its inhabitants; and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution; and for the further reason to provide safe transportation for the citizens of the City of Wickliffe, wherefore, this resolution, provided it receives an affirmative vote of two-thirds (2/3) of the members elected to Council, shall take effect immediately upon passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: March 24<sup>th</sup>, 2025

Attest: Clerk of Council

Submitted to the Mayor for approval on

March 24<sup>th</sup>, 2025

First reading Suspended

Second reading Suspended

Third reading March 24<sup>th</sup>, 2025

Edward H. Lewis  
Council President – Presiding Officer

Approved: March 24<sup>th</sup>, 2025

Edward H. Lewis  
Mayor  
Passed March 24<sup>th</sup>, 2025  
Yes 7 No 0

I, Sandra J. Fink, Clerk of Council of Wickliffe, Ohio, hereby certify the foregoing is a true copy of  
Resolution No. 2025-04 enacted by Council at its regular meeting on March 24, 2025.

Sandra J. Fink, Clerk of Council

**MEMORANDUM OF UNDERSTANDING**  
**BY AND BETWEEN**  
**THE CITY OF WILLOUGHBY, OHIO**  
**AND**  
**THE CITY OF WICKLIFFE, OHIO**

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”)** is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Willoughby and the City of Wickliffe, municipal corporations organized and existing under the laws of the State of Ohio (collectively the “Parties”).

**WHEREAS**, the Parties to this MOU adjoin each other within Lake County, Ohio; and

**WHEREAS**, Ridge Road (SR 84) runs through and is a critical roadway for each of the Parties. The roadway needs improvement and the Parties desire to cooperate in the Ridge Road Resurfacing PID 112506; LAK SR-84-01.00 through the Ohio Department of Transportation (“ODOT”) Urban Paving Program (“Improvement and/or Project”) with available funding by the Northeast Ohio Areawide Coordinating Agency’s (“NOACA”) Surface Transportation Block Grant (“STBG”), by the Federal Highway Administration’s (“FHWA”) Highway Infrastructure Program (“HIP”)/Community Project Funding (“CPF”), and Ohio Public Works Commission’s (“OPWC”) Funding; and

**WHEREAS**, due to the impact of the roadway improvements and importance to each respective City, the Parties hereto agree to share proportionally in the share of costs in accordance with the terms of ODOT apportionment for the design cost, construction cost, and construction engineering cost.

**NOW THEREFORE**, in consideration of the promises, terms, and conditions herein, the Parties hereby agree as follows:

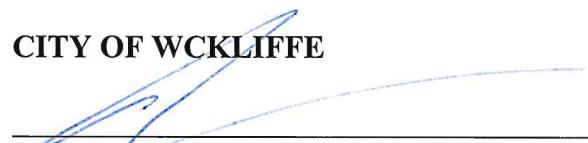
The City of Wickliffe agrees to do the following:

1. To prepare and submit public bid solicitation and/or Quality Based Selection Process for engineering services necessary for the Project.
2. To select said engineering services which represent the lowest and best, responsible bidder or proposal.
3. To act as the Lead Contractual Agency of the design and construction funding.

The City of Willoughby agrees to do the following:

1. To be bound by the selection of said engineering services as set forth herein and to share in and pay on demand their respective proportional share in accordance with the terms of the ODOT apportionment of the design cost, construction costs, and construction engineering cost.

IN WITNESS WHEREOF, the parties have affixed their hands and seals in Lake County, Ohio this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**CITY OF WCKLIFFE**  
  
Joe Sakacs, Mayor

**CITY OF WILLOUGHBY**

\_\_\_\_\_  
Robert A. Fiala, Mayor