

ORDINANCE NO. 2025 – 38

**AN ORDINANCE CONFIRMING THE APPOINTMENT OF DINO CAPRA AS  
BUILDING COMMISSIONER OF THE CITY OF WICKLIFFE, OHIO;  
AUTHORIZING COMPENSATION THEREFOR; AND DECLARING AN EMERGENCY**

**WHEREAS**, effective August 1<sup>st</sup>, 2025, Dino Capra will be appointed by the Mayor of the City of Wickliffe as Building Commissioner of the City of Wickliffe, Ohio; and

**WHEREAS**, the City's Civil Service Commission held an examination in accordance with Civil Service Rules IV Section 2; and

**WHEREAS**, Council desires to confirm this appointment in accordance with the provisions of Civil Service Rule VI, Article V Section V-4 of the Charter of the City of Wickliffe, Ohio and Chapter 1105 of the Codified Ordinances of the City of Wickliffe, Ohio.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WICKLIFFE,  
COUNTY OF LAKE, STATE OF OHIO:**

**SECTION 1.** That the appointment of Dino Capra as Building Commissioner, effective August 1<sup>st</sup>, 2025, is hereby confirmed.

**SECTION 2.** That the salary for the full time position of Building Commissioner shall be ninety thousand dollars (\$90,000.00) per year.

**SECTION 3.** That the duties of the Building Commissioner are pursuant to the City Charter; the City's Civil Service Rules and Chapter 1105 of the Codified Ordinances of the City of Wickliffe, Ohio; and the laws, and administrative code of the State of Ohio.

**SECTION 4.** That any and all changes to this ordinance require amendment by Council.

**SECTION 5.** That this ordinance repeals any and all other ordinances or parts thereof that may be inconsistent with this ordinance.

**SECTION 6.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**SECTION 7.** That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the city and its inhabitants, and for the further reason that it is necessary to immediately confirm the appointment of the Building Commissioner to provide for the daily operations of the Building Department; wherefore, this ordinance, provided it receives an affirmative vote of two-thirds (2/3) of the members elected to Council, shall take effect immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed: August 6<sup>th</sup>, 2025

Attest: [Signature]  
Clerk of Council

Submitted to the Mayor for approval on  
August 6<sup>th</sup>, 2025

First reading suspended

Second reading suspended

Third reading August 6<sup>th</sup>, 2025

[Signature]  
Council President – Presiding Officer

Approved: August 6<sup>th</sup>, 2025

[Signature]  
Mayor

Passed August 6<sup>th</sup> 2025

Yes 7 No 0

I, Sandra J. Fink, Clerk of Council of Wickliffe, Ohio, hereby certify the foregoing is a true copy of Ordinance No. 2025-38 enacted by Council at its special meeting on August 8, 2025.  
Sandra J. Fink, Clerk of Council