



CHARTER REVIEW COMMISSION
March 14, 2018

The Charter Review Commission meeting of March 14, 2018 was called to order by Chairman Ivancic at 6:00 pm in Council Chambers.

Roll Call

The following were present at roll call:

Michael Casadonte; Daniel Ivancic; Linda Lipovec; Thomas Thielman; Joseph Turi; Joseph Yesilosky; Donald Zimmerman.

Member excused: Camaron Mays and Mark Ozanick

Reading and Approval of Minutes

After reading the minutes of the February 28, 2018 meeting, the minutes were approved as presented.

Old Business

The areas of the Charter that the members would like the Law Director to clarify were listed at this time:

- Section III 4. Vacancies. (a) – (4) within one day....
- Section III 5. Salaries. Wording for a rate increase restriction.
- Section III 11. Ordinances... There was a question regarding the 2/3 majority suspending the 3 day requirement and the “one subject” restriction.
- Section III 13. Emergency... There is a question/clarification of application for the comment regarding the “...majority of the foot frontage of the property...”
- Section III 14. General Provisions. “(b) The procedure for making public improvements...” and would that be an obstacle to public private projects.
- Section IV 7. Executive Powers. “...however, that such removal shall not take effect without the concurrence of two-thirds of the members elected to Council.”

New Business

DISCUSSION:

Article V Administrative Officers and Departments

Section V-1. General Provisions.

No comments.

Section V-2. Director of Law.

Should the Director of Law certify qualifications of other directors?

Section V-3. Director of Finance.

The Law Director will be asked to comment on: Why is the Director of Finance responsible for approving all bills? Why is there no requirement for the Director of Finance to hold a background in finance? Other Charters contain significant qualifications for such a key position. Are there provisions to be found in our ordinances?

Section V-4. Director of Public Safety.

After discussion, there were no further questions to be answered.

Section V-5. Director of Public Service.

The Mayor may also serve as Director of Public Safety and Director of Public Service. Would the Mayor then receive separate salaries to cover each of the positions? How can this be accomplished effectively with part-time hours?

Article VI The Civil Service Commission

Section VI-1. Membership.

No comments.

Section VI-2. Officers.

No comments.

Section VI-3. Duties.

Mr. Thielman and Mr. Turi do not feel the Building Commissioner nor the Building Department Inspectors should be Civil Service Commission positions; they should be employed at the pleasure of the Mayor. For further discussion at the next meeting, Mr. Zimmerman was asked to bring details of Civil Service positions from other communities.

Section VI-4. Removal.

No comments.

Section VI-5. Funds.

No comments.

Article VII Planning Commission, Zoning Ordinance, and Board of Zoning Appeals

Section VII-1. Membership.

Mr. Zimmerman commented that perhaps qualifications should be established for members of the Planning Commission and Board of Zoning Appeals since the duties of these commissions are highly technical.

Section VII-2. Powers and Duties of the Planning Commission.

Mr. Yesilosky's question was: "Are there any state regulations concerning Planning Commissions?"

Section VII-3. Funds.

No comments.

Section VII-4. Mandatory Referral.

Discussion centered on the 60-day deadline for acting on matters referred to the Planning Commission.

Section VII-5. Zoning Ordinance and Board of Zoning Appeals.

Mr. Ivancic suggested that the Law Director clarify this section as it was viewed as vague and redundant.

Public Comment –

At this point in the meeting, Mr. Ivancic called for Public Comment. There being no one wishing to offer comments, the Public Comment portion of the meeting was closed.

Other –

Mr. Ivancic asked that members read *Article VIII Finances, Article IX Taxation, and Article X Procedure for Nominations and Elections* in preparation of the next meeting. Mr. Ivancic will invite the Law Director to the meeting of March 28, 2018 to clarify questions that have arisen thus far. Also, he will select a former elected official to attend the April 11, 2018 meeting to discuss staggered terms and running with cover.

Adjournment –

Motion was made by Joseph Yesilosky and seconded by Linda Lipovec to adjourn the meeting. By show of hands, all were in favor and none were opposed. Motion carried. Meeting was adjourned at 6:55 pm.

The next meeting is scheduled for March 28, 2018 at 6:00 pm in Council Chambers.

Respectfully submitted:



Susan M. Iafelice, Secretary

Approved:



Daniel Ivancic, Chairperson