

**CHARTER REVIEW COMMISSION**  
**April 11, 2018**

The Charter Review Commission meeting of April 11, 2018 was called to order by Chairman Ivancic at 6:00 pm in Council Chambers.

**Roll Call**

The following members were present:

Michael Casadonte; Daniel Ivancic; Linda Lipovec; Camaron Mays; Mark Ozanick; Thomas Thielman; Joseph Yesilosky; Donald Zimmerman.

Excused: Joseph Turi

**Reading and Approval of Minutes**

After reading the minutes of the March 14, 2018 meeting, the minutes were approved with the amendment of Mark Ozanick having been absent/excused.

**Communications**

Mayor Barbish submitted comments that he will be presenting in person at the Charter Review Commission meeting of April 18, 2018.

- 1) The position of Mayor should be full time.
- 2) The position of City Manager should be discussed as an option.
- 3) At-Large City Council positions should be eliminated.

**Old Business**

Mr. Zele reviewed the purpose of the Charter Review Commission. He reiterated that a Charter is the backbone of a municipality's government (comparable to a corporation's bylaws) and is very rigid and difficult to change. Day-to-day operations of a municipality are provided for through ordinances and resolutions. He offered clarification as follows.

- Section III 4. Vacancies. (a) – (4) within one day....  
*Cities may provide policies for the Board of Elections to follow. 'Within one day' provides a benefit to the candidate to be able to correct a defect on his/her petition.*
- Section III 5. Salaries. Wording for a rate increase restriction.  
*This would not be something to include in the Charter. It would be addressed in an ordinance.*
- Section III 11. Ordinances and Resolutions; Procedure. There was a question regarding the 2/3 majority suspending the three-day requirement and the one-subject restriction.  
*This is statutory and is addressed in Ohio Revised Code, Section 731.*
- Section III 13. Emergency... There is a question/clarification of application for the comment regarding the "...majority of the foot frontage of the property..."  
*There are ways that special assessments may be levied in the State of Ohio.*
- Section III 14. General Provisions. "(b) The procedure for making public improvements..." and would that be an obstacle to public private projects.  
*Mr. Zele offered his interpretation: If necessary, two or more public improvements for the benefit of the municipality may be undertaken jointly.*
- Section IV 7. Executive Powers. "...however, that such removal shall not take effect without the concurrence of two-thirds of the members elected to Council."  
*Mayors may remove employees of the City; however, such removal requires concurrence of two-thirds of the members elected to Council.*

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- Mr. Yesilosky asked if term limits for mayor may be changed. Mr. Zele replied that could be accomplished with a Charter change.
- Mr. Zimmerman wondered what would happen if there were no candidates for Mayor. Mr. Zele does not feel this issue is for the Charter Review Commission to address.
- Mr. Zele encouraged the members to read prior Charter Review Commission meeting minutes on the subject of staggered terms.
- Should the Director Law certify qualifications of other directors? *That is something that would be covered in a resolution or ordinance.*
- The Director of Finance will be asked questions regarding the operations of the Finance Department at a future meeting.
- In Wickliffe, it would not be practical for the Mayor to also serve as Director of Public Safety and as Director of Public Service.
- Statutorily, municipalities must have a Board of Zoning Appeals.

**DISCUSSION:**

**Article VIII Finances.**

**Section VIII-1. Annual Estimate.**

No discussion.

**Section VIII-2. Appropriation Ordinances.**

No discussion.

**Section VIII-3. Transfers and Balances.**

No discussion.

**Section VIII-4. Payment of Claims.**

No discussion.

**Section VIII-5. Custody and Deposit of Funds.**

No discussion.

**Section VIII-6. Certification of Expenditures.**

No discussion.

**Section VIII-7. Purchases, Contracts, Public Bidding**

No discussion.

**Section VIII-8. Public Improvements.**

No discussion.

**Article IX Taxation**

**Section IX-1. Charter Tax Rate Limitation.**

No discussion.

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**Section IX-2. Levies Within the Ten-Mill Limitation.**

No discussion.

**Section IX-3. Income Tax Levies.**

No discussion.

**Article X Procedure for Nominations and Elections**

**Section X-1. Qualifications of Electors.**

No discussion.

**Section X-2. Elections.**

No discussion.

**Section X-3. Nominations.**

No discussion.

**Section X-4. Petitions.**

No discussion.

**Section X-5. Filing of Petition.**

No discussion.

**Section X-6. Selection of Candidates.**

No discussion.

**Section X-7. Protests.**

No discussion.

**Public Comment –**

Mr. Ivancic called for Public Comment. There being no one wishing to offer comments, the Public Comment portion of the meeting was closed.

**Other –**

Mr. Ivancic asked that members review the areas already discussed and to read *Article XI Initiative, Referendum and Recall; Article XII Franchises; Article XIII Amendments to Charter; and Article XIV Miscellaneous* in preparation for the next meeting. All were asked to think about whom they would like the Chairman to invite to a future meeting to discuss staggered terms.

**Adjournment –**

Motion was made by Mr. Ozanick, seconded by Mr. Zimmerman to adjourn the meeting. By show of hands, all were in favor. Motion carried. Meeting was adjourned at 7:20 pm.

*The next meeting is scheduled for April 18, 2018 at 6:00 pm in Council Chambers.*

Respectfully submitted:

  
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Susan M. Iafelice, Secretary

Approved:

  
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Daniel Ivancic, Chairperson