

BUILDING DEPARTMENT INSPECTION PROCEDURE LIST

As you complete particular sections of your construction, you must call (440) 943-7115 and request inspection BEFORE proceeding to the next phase. Otherwise, you may be required to tear down a portion of your work to show visible proof that a concealed section is up to Code. **Call 24 hours in advance, or at times before 9:00am the same day, so inspection can be properly scheduled. Be advised that if you are given a time, give the inspector a 10 to 15 minute window, do not call back unless it is an emergency. Inspections are done between the hours of 9:00am to 11:30am, then 2:00pm until 3:30pm.**

Below is the order of inspection required and is **MANDATORY**:

City Engineer will take a grade reading before footers are poured to make sure top of block is consistent with proposed grade level for new construction. Call (440) 951-9000 and ask for Pete Formica.

Footer Inspection - before concrete footings are poured

Foundation Inspection - before backfilling

Slab Inspection - before it is poured

Framing Inspection - after roofing, framing, fire blocked and bracing are in place

Rough Plumbing/Rough Heating/Rough Electrical

Rough Electrical - (reminder all permits/inspections thru Lake County Building) call (440) 918-2636, they need at least 24 hour notice. All contractors to register with the City also.

Insulation/Drywall

Final Plumbing/Final Heating/Final Electric by Lake County Building Department

Final Sewer Dye Test (make sure sanitary and storm tees are exposed)

Final as Built/Site Plan (after rough grading is complete by Engineer), submit 3 sets of as-built certification is approved by City Engineer, otherwise no final refund on deposit, or temporary occupancy permit will be issued.

Fireplace Inspections are as follows:

Foundation/First Flue/Prior to Facing Fireplace/Final

Pre Fab or Wood Stoves required Framing & Final Inspections.