

CITY OF WICKLIFFE

SEWER DYE TEST REGULATIONS CHANGE OF OWNERSHIP REQUIREMENTS

NOTE: ONLY THE BUYER OF SAID PROPERTY CAN PICK UP END RESULTS ONCE PASSED REMINDER - \$60.00 OCCUPANCY FEE (OCCUPANCY FEE IS PAID BY BUYER)

A fee of **CASH** or **CHECK** in the amount of **\$300.00** (CHECK PAYABLE TO CITY OF WICKLIFFE) ATTN: Division of Building on the second floor at City Hall, 28730 Ridge Road, Wickliffe, Ohio 44092 or mailed in. **A non-refundable \$300.00 base fee is charged for test. If dye test exceeds a total of two (2) hours, a fee of \$125.00 per additional hour will be charged thereafter.**

Any contractor licensed in Wickliffe to perform sewer work or OWNER shall first locate the storm and sanitary test tees. The tees shall terminate within 4 inches of finished grade in a straight and vertical position so as to make the trap or tee assembly clearly visible. Contact City Engineer at CT Consultants (440) 951-9000, for location information of sewer lateral connections entering owner's property. **NO LOCATION OF TEST TEES REQUIRED FOR CONDOMINIUMS. WATER TO BE TURNED ON AT ALL PROPERTIES.**

Once the sanitary and storm tees are located, **you must contact the Wickliffe Service Garage at (440) 943-7125 to schedule the sewer dye test, which is performed on Tuesdays or Thursdays.** Inspection of sidewalks and driveway apron, located in the street right-of-way following exposure, straightening and raising to within one foot of surface (if necessary) of test tees will also take place on that day and **someone must be present at the time of the test.** Gutters/downspouts on house must be connected to city storm sewer. Detached garage may splash to a working driveway drain if permitted. Driveway drain will be inspected for replacement or repair. **IN WINTER MONTHS, IF SIDEWALKS/APRON ARE NOT UNCOVERED OF ALL SNOW/ICE, A \$25.00 RE-INSPECTION FEE WILL BE CHARGED EACH TIME THEY ARE INSPECTED AND NOT READY. They must be ready the day your test is scheduled.**

Upon approval of dye test results, the test tees shall be covered. Backfill shall be sand or gravel to within 6 inches of finished grade and covered with topsoil and seed or sod. Excavation dirt shall be REMOVED from property. Street sidewalks shall be marked with saw cut symbol that identifies location of the test tees + for storm and Δ for sanitary. Gutters/Downspouts on buildings/dwellings and garages shall be connected to city storm sewer. Catch basin must be replaced or repaired if notified.

If the dye test fails, the owner shall be notified in writing of the repairs necessary. In the event the repair work required cannot be completed prior to transfer of the title, the seller may obtain an estimate from a duly qualified contractor currently registered with the City and deposit funds in the amount of one and one half times the amount of the estimate in escrow with the escrow agent. The escrow agent shall NOT release funds being held in escrow without written authorization from the Building Commissioner. If the seller fails to authorize and or complete repair work within sixty (60) days from the date of title transfer, the City is authorized to direct the contractor to proceed with the necessary repairs and shall so notify the escrow agent. **All work must be completed and approved PRIOR TO TRANSFER OF TITLE.** A licensed sewer and/or cement contractor shall perform the required sewer corrective work following issuance of a necessary sewer permit or sidewalk and apron permit. Contact the Service Garage at (440) 943-7125 for dye test of any sewer repair work and inspection of cement replacement.

ONCE THE DYE TEST RESULTS ARE APPROVED, AND THE STREET SIDEWALK AND DRIVEWAY APRON INSPECTION HAVE PASSED, THE BUYER of the subject property may then make application for a necessary Certificate of Occupancy at the Building Department with \$60.00 fee. At this time only, title of subject property may lawfully be transferred into the buyer's name and allow buyer occupancy of the building. SELLER CANNOT GET A COPY UNTIL BUYER PAYS THE FEE.

ADDITIONAL COMMENTS FOR LOCATING TEST TEES

1. You shall expose test tees, with any necessary repairs of tees completed, within 10 working days upon receipt of \$300.00 fee by City of Wickliffe.
2. Storm sewer test tees require a 6 inch vitrified pipe hand hold trap at base or **PVC pipe & trap per city specifications.**
3. All tees located in concrete or asphalt shall be surrounded by concrete and capped with 6 inch cast iron frame and cover flush with the surface.

NOTICE: KIMBLE trash containers must stay on property/do not remove. REMOVAL IS A CRIME.

Effective July 15, 2018

CITY OF WICKLIFFE, OHIO
MUNICIPAL INCOME TAX DEPARTMENT

PLEASE COMPLETE AND RETURN THIS FORM PRIOR TO MOVING

DATE MOVED OUT OF THE CITY OF WICKLIFFE: _____

Your Name: _____

Social Security Number: _____

Wickliffe Address: _____

New Address: _____

Telephone: _____

Cell Number: _____

Above information is required - Forward complete form to:

City of Wickliffe - Finance Department
28730 Ridge Rd.
Wickliffe, Ohio 44092

Form may be faxed to: (440) 943-7119.
Questions can be answered by the Finance Department at (440) 943-7118.