



Wickliffe Building Department

28730 Ridge Road Wickliffe, Ohio 44092 440 943-7115 or Fax 440 943-7162

APPLICATION FOR RESIDENTIAL BUILDING PERMIT PLAN REVIEW

(Chimney or Step rebuild) Date: _____

READ THE FOLLOWING INSTRUCTIONS AND INFORMATION BEFORE COMPLETING THIS

1. All submittals must include TWO (2) complete sets of drawings including plot plan and a complete description of all work to be performed.
2. All plans submitted shall bear sufficient information to determine compliance with the Residential Code of Ohio. Drawings shall also indicate clearly the principle use of the building or structure. The floor area for such uses shall be clearly shown on plans.
3. Drawings must include elevations, floor plans, elevator enclosures, complete wall sections showing footer, foundation, floor, walls and roof construction indicating all structural members, size, spacing, material, etc.
4. The proposed work must be done in accordance with approved plans, specifications, codes and standards. **Separate permits which may be required for the proposed project include: electrical, HVAC, plumbing, sewer, concrete, etc., and can be paid by general contractor at the time of initial building permit issued. HOWEVER, all subcontractors must be registered the same as the general contractor, including bond, insurance and \$100.00 fee.**
5. It is the duty of the General Contractor/Homeowner to insure that all required inspections are scheduled and all work installed has been approved by the City prior to proceeding to the next phase of construction. Electrical permits are obtained at the Lake County Building Department and inspection by same. Electrical contractors must be registered, bonded and insured in the City of Wickliffe prior to starting any work. Fee is same as general contractor, \$100.00. The General Contractor/Homeowner is responsible to obtain a FINAL inspection at the completion of the project.
6. The permit becomes null and void if work or construction authorized is not commenced within twelve (12) months, or if construction work is suspended or abandoned for a period of 180 consecutive days at any time after work is commenced.
7. I hereby certify that I have read and examined this application and that all information is true, accurate and complete. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I authorize the City of Wickliffe Building Department to enter this property for the purpose of site inspections for the duration of this project.
8. FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTIN 2921.13(A) (5), A MISDEMENAOR OF THE FIRST DEGREE AND PUNISHABLE BY UP TO SIX (6) MONTHS AND A FINE OF \$1000.00 OR BOTH.

HOMEOWNER:

Print Name: _____

Signature: _____

Address: _____

City/State/Zip: _____

Tel#(): _____ Fax: _____

GENERAL CONTRACTOR:

Print Name: _____

Signature: _____

Address: _____

City/State/Zip: _____

Tel#() _____ Fax _____

Permit No. _____

Plan No. _____

C.P.B.	_____
T.L.D.	_____
GARAGE	_____
DEMO	_____
GRADE SET	_____

20⁰⁰ Plan Rev
70⁰⁰ Permit

CITY OF WICKLIFFE

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF BUILDING & HOUSING

APPLICATION FOR PERMIT

(Permit will include ONLY such work as detailed in this application)

DO NOT FILL IN

Total Floor Area	_____
Basement	_____
1st Floor	_____
2nd Floor	_____
3rd Floor	_____
Garage	_____
Dwelling	_____
Total Fees \$	90 ⁰⁰

Wickliffe, O., Date: _____, 19____

To the Commissioner of Building & Housing: —

I, ~~_____~~ (Owner) hereby make application for a PERMIT to erect or build a structure as described in this application and the accompanying drawings which are a part of this application.

LOCATION AND DESCRIPTION OF LOT

No. and Street ~~_____~~ Sublot No. _____
 Allotment _____ Side of Street _____ Ward _____
 Between _____ Street or Ave. and _____ Street or Ave.
 Being _____ feet front and _____ feet deep on the _____ Side
 Being _____ feet rear and _____ feet deep on the _____ Side
 Map Page _____

DWELLINGS ONLY

Purpose or Use _____ Length _____ Width _____ Stories _____
 Construction _____ Class _____ Grade _____ Number of Families Occupying Building _____
 Total No. of Rooms _____
 Suite Size — 1R _____ 2R _____ 3R _____ 4R _____ 5R _____ 6R _____ 7R _____ 8R _____
 Roof Covering _____ Heating System _____ Fuel _____
 Number of Stairs _____ Footings _____ Foundation _____
 Shortest distance to buildings on adjoining lots _____ Shortest distance to buildings on the same lot _____
 Additional Description _____

 _____ Estimated cost \$ _____

MISCELLANEOUS — PRIVATE GARAGES, SHEDS, ETC.

Purpose _____ No. of Cars _____
 Length _____ Width _____ Stories _____ Height _____
 Material _____ Class _____ Grade _____
 Shortest distance to buildings on the same lot _____ Shortest distance to buildings on adjacent lots _____
 Additional Description _____

 _____ Estimated Cost \$ _____

BUSINESS — COMMERCIAL — INDUSTRIAL AND PUBLIC BUILDINGS

DESCRIPTION OF BUILDING

Purpose _____ Length _____ Width _____ Stories _____

Occupancy on first floor _____ Occupancy on floors above _____

Brick or Frame _____ Roof Construction _____

Total number of units occupy building _____

Suite Size — 1R. _____ 2R. _____ 3R. _____ 4R. _____ 5R. _____ 6R. _____ 7R. _____ 8R. _____

Character of Soil _____ Footings _____ Foundation _____

Heating System _____ Will a Ventilating System be installed? _____ Type _____

Fuel _____ Area of Flue _____ Height above grade _____

No. of Stairs _____ Construction _____ Enclosure _____

No. of Elevators _____ Type _____ Enclosure _____

Will Sprinkler System be installed? _____ Kind _____

No. of Stand Pipes to be installed _____ Where located? _____

Shortest distance to buildings on the same lot _____ Shortest distance to buildings on adjacent lots _____

Estimated Cost \$ _____ Class _____

Additional Description _____

Estimated Cost \$ _____

ALTERATION OR ADDITION

The present building is a _____ Story _____ structure, used or occupied as _____

By _____ families, and is _____ feet long and _____ feet wide. Class _____

The proposed Alteration or Addition consists of _____

Length of Addition _____ Width _____ Stories _____ Class _____

Addition to be Used or Occupied as _____

Number of New Stairs or Fire Escapes _____

Will external or internal supports be removed or rebuilt _____

Est. Cost of Alteration \$ _____ Est. Cost of Additions \$ _____ Total Est. Cost \$ _____

The acceptance of the Permit herein applied for shall constitute an agreement on (my) (our) part to abide by all the conditions herein contained, and to comply with all ordinances of the City of Wickliffe and the laws of the State of Ohio relating to the work to be done thereunder; and said agreement is a condition of said permit.

It is a further condition of this permit that _____

Contractor _____ Owner _____

Address _____ Address _____

Phone _____ Phone _____

Date _____

Approved: _____ Building Commissioner