

**CHANGE OF OWNERSHIP REQUIREMENTS/SEWER DYE TEST REGULATIONS:**

**NOTICE: Kimble trash container must stay on property/do not remove!**  
**REMOVAL IS A CRIME. ALSO IN WINTER MONTHS THE**  
**SIDEWALKS/APRON MUST BE UNCOVERED OF ALL SNOW/ICE BY THE DAY**  
**OF THE TEST. IF NOT – NO TEST. FEE IS: \$300.00**

**REMINDER - \$60.00 OCCUPANCY FEE - (OCCUPANCY FEE FROM BUYER) & ONLY**  
**THE BUYER OF SAID PROPERTY MAY PICK UP PASSED OR END RESULT: \$60.00 FEE**

**There is NO application.** Please mail a check (check or cash only) in the amount of \$300.00 (CHECK PAYABLE TO CITY OF WICKLIFFE) ATTN: Bldg Department to 28730 Ridge Road, Wickliffe, Oh, 44092. A \$300.00 base fee is charged for test. If dye test exceeds a total of two (2) hours, a fee of \$125.00 per additional hour will be charged thereafter. MAKE SURE YOU GIVE DYE TEST ADDRESS, YOUR ADDRESS IF DIFFERENT AND A PHONE NUMBER!

**Any contractor licensed in Wickliffe to perform sewer work, or OWNER shall first locate the storm and sanitary test tees.** The tees shall terminate within (4) four inches of finished grade in a straight and vertical position so as to make the trap or tee assembly clearly visible. Test tees shall be located **within three (3) feet of city right of way sidewalk.. NO LOCATION OF TEST TEES REQUIRED FOR CONDOMINIUMS. WATER TO BE TURNED ON AT ALL PROPERTIES.**

**Once the sanitary & storm tees are located you must contact the Wickliffe Service Dept. to schedule the test (440 943-7125)** which is performed on a Tues. or a Thursday. Inspection of sidewalks and driveway apron, located in the street right-of-way following exposure, straightening and raising to within one foot of surface (if necessary) of test tees will also take place on that day and someone must be present at time of the test. Gutters/downspouts on house must be connected to city storm sewer. **Detached garage** may splash to a working driveway drain if permitted. Driveway drain will be inspected for replacement or repair.

Upon approval of dye test results, the test tees shall be covered. Backfill shall be sand or gravel to within 6 inches of finished grade and covered with topsoil and seed or sod. Excavation dirt shall be REMOVED from property. Street sidewalks shall be marked with saw cut symbol that identifies location of the test tees + for storm and ▲ for sanitary. Gutters/Downspouts on buildings/dwellings and garages shall be connected to city storm sewer. Catch basin must be replaced or repaired if notified. **YOU WILL NOT RECEIVE ANY RESULTS OF A TEST THAT PASSES. ONLY THE BUYER CAN PICK UP RESULTS IF THE TEST PASSES. Read entire document.**

**If the dye test fails,** the owner shall be notified in writing of the repairs necessary. In the event the repair work required cannot be completed prior to transfer of title, the seller may obtain an estimate from a duly qualified contractor currently registered with the City and deposit funds in the amount of one and one half times the amount of the estimate, in escrow with the escrow agent. The escrow agent shall NOT release funds being held in escrow without written authorization from the Building Commissioner. IF the seller fails to authorize and or complete repair work within sixty (60) days from the date of title of transfer, the City is authorized to direct the contractor to proceed with necessary repairs and shall so notify the escrow agent.

**ONCE THE DYE TEST RESULTS ARE APPROVED, AND THE STREET SIDEWALK AND DRIVEWAY APRON INSPECTION HAVE PASSED, THE BUYER of the subject property may then make application for a necessary Certificate of Occupancy at the Building Department with a \$60.00 fee. At this time only, title of subject property may lawfully be transferred into the buyer's name and allow buyer occupancy of the building. SELLER CANNOT GET COPY UNTIL BUYER PAYS THE FEE.**

**ADDITIONAL COMMENTS FOR LOCATING TEST TEES**

1. You shall expose test tees, with any necessary repairs of tees completed, within 10 working days upon receipt of \$300.00 fee by City of Wickliffe.
2. Storm sewer test tees require a 6 inch vitrified pipe hand hold trap at base **or PVC pipe & trap per city specifications.** All tees located in concrete or asphalt shall be surrounded by concrete and capped with 6" inch cast iron frame and cover flush with the surface.

