

**NO OCCUPANCY OF ANY DWELLING SHALL BE PERMITTED UNTIL ALL OF THE ABOVE HAS BEEN APPROVED.**

*Reminder that your refund on deposit (-\$10.00 clerical fee) is mailed to you and takes approximately 10-14 days.*

### **INSPECTION PROCEDURES**

As you complete particular sections of your construction, you must call (440) 943-7115 and request inspection BEFORE proceeding to next phase. Otherwise, you may be required to tear down one portion of your work to show visible proof that a concealed section is up to Code. **CALL ONE DAY IN ADVANCE, OR BEFORE 9:00 AM SAME DAY**, so inspection can be properly scheduled. Inspections are done between the hours of 9:30 am and 11:30 am, and in the afternoon between 1:00 pm and 3:00 pm.

Below is the order of inspection required and is **MANDATORY**:

**CITY ENGINEER WILL TAKE A GRADE READING BEFORE THE FOOTERS ARE POURED TO MAKE SURE TOP OF BLOCK IS CONSISTENT WITH PROPOSED GRADE LEVEL.**

**FOOTER INSPECTION – BEFORE CONCRETE FOOTINGS ARE POURED**

**FOUNDATION INSPECTION – BEFORE BACKFILLING**

**SLAB INSPECTION – BEFORE IT IS POURED**

**FRAMING INSPECTION – AFTER ROOFING, FRAMING, FIRE BLOCKED AND BRACING ARE IN PLACE**

**ROUGH PLUMBING**

**ROUGH HEATING**

**ROUGH ELECTRICAL CALL (440) 918-2636**

**INSULATION**

**DRYWALL**

**FINAL PLUMBING**

**FINAL HEATING**

**FINAL ELECTRIC – CALL (440) 918-2636 before calling City for any final**

**FINAL SEWER DYE TEST (expose sanitary & storm test tees)**

**FINAL SITE (after rough grading is completed by Engineer (3) sets of as-built certification to be submitted on grade) to be approved by Engineer**

**FIREPLACE INSPECTIONS ARE AS FOLLOWS:**

Fireplace

Foundation

First Flue

Prior to Facing Fireplace

Final

Pre-Fab or Wood Stoves

Framing

Final