

CITY OF WICKLIFFE  
 PARKS & RECREATION DIVISION  
 REQUEST FOR PERMIT TO USE  
 LEVI LANE PARK PAVILION – 1950 E. 296<sup>TH</sup> STREET

TODAY'S DATE	
DATE OF EVENT (Month, Day, Year)	
DAY OF WEEK	
TIME OF EVENT	9:00 AM – 10:00 PM
<b>CHECK ONE</b>	9:00 AM – 3:00 PM
	3:00 PM – 10:00 PM
MAXIMUM NUMBER ATTENDING	
RESIDENT REQUESTING PERMIT	<b>PRINT First &amp; Last Name</b>
HOME ADDRESS	<b>Wickliffe, Ohio 44092</b>
ORGANIZATION OR EVENT	
PHONE (Home)	
PHONE (Work)	
PHONE (Cell)	
E-MAIL ADDRESS	

***\$40 PAVILION RENTAL FEE IS REQUIRED***

*(MAY BE REFUNDED IF CANCELED IN WRITING TO THE EMAIL ADDRESS BELOW WITHIN 7 DAYS OF EVENT)*

I understand and assume the risks of COVID-19 in relation to public gatherings. I agree to follow the most current CDC, state and local guidelines pertaining to social gathering and accept the associated health risks and release the City of Wickliffe from any COVID-19 liabilities resulting from this gathering.

\_\_\_\_\_  
 SIGNATURE OF RESIDENT

*Exclusive use of Pavilion to permit holder only!  
 Please contact Wickliffe Police Department 440-943-1234 with any discrepancies  
 during non-business hours Monday through Friday.*

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 (Office use below this line)

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 APPROVAL OF RECREATION DIRECTOR

DATE PAID \_\_\_\_\_ AMOUNT \_\_\_\_\_

E-Mail to [khopton@cityofwickliffe.com](mailto:khopton@cityofwickliffe.com), Fax to 440-943-7107 or  
 Mail to Wickliffe Recreation Department, 28730 Ridge Rd. Wickliffe, Ohio 44092